

EXAMPLE LETTER

*Below is an example of a letter which can be used as a letter of recommendation for ESE membership.
The letter should be printed on your institutes' letterhead, signed and returned by post to
ESE Office, Starling House, 1600 Bristol Parkway North, Bristol, BS34 8YU, UK Alternatively it can be
scanned and emailed to info@euro-endo.org*

To: ESE Office
Starling House, 1600 Bristol Parkway North
Bristol
BS34 8YU
United Kingdom

Date:

Dear ESE Office

ESE In-training membership application – letter of proof of student status

Please accept this letter as a proof of student status for
who is applying for ESE In-training membership.

In-training membership is open to members who are studying full time for an academic qualification.
However, this does not include those studying part-time whilst working in another role (e.g. MD students).

I, _____, confirm that the applicant is studying full time for an
academic qualification at

I understand and confirm that the applicant meets the eligibility criteria mentioned above.

I also confirm that (*please tick and complete all that apply*):

- Clinician-in-training – expected date of completion of training is:
- Scientist-in-training – expected date of completion of PhD is:
- I am a member of ESE and my membership number is:
- I am the applicants: Tutor Superior Head of Department
 Other, please give details:

Signature:

Print name:

Date:

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